



Quest Scheduling for After-Hours Collector

Call: 1(866)457-4009

1. Call the number and advise the representative that you are under the Premier Biotech/ I3Screen protocol, the representative will ask the following questions:
 - a. Identify your company name
 - b. Provide your name (person requesting the testing) and phone number
 - c. Reason for testing (i.e., post-accident, reasonable suspicion, etc.)
 - d. Location where you are needing the on-site collection completed (City & State)
 - e. Number of individuals to be tested
 - f. DOT or Non-DOT collections
 - g. Services to be performed (drug screen, breath alcohol, or both)
 - h. **Must have the correct chain of custody form at location to provide to the mobile collector**
 - i. DER responsible for managing the drug and alcohol program
 - j. Manager or supervisor who will be escorting the collector
2. The service agency coordinator will contact the appropriate facility to have one of our technicians go on-site to complete the testing. At that time, the service agency coordinator will provide the caller with an estimated time of arrival and collector name.
3. In the event of an on-site collection, the caller is responsible for providing the service agency coordinator with a designated location meeting the following criteria:
 - a. Restroom facilities with separate toilet and running water (with restriction capabilities) during the time of collection
 - b. A facility with an available electrical outlet
 - c. A telephone for notification purposes should a positive breath alcohol tests result occur
 - d. The facility management must be in agreement to utilize the facility for the purpose of specimen collection and/or breath alcohol testing

You will need to obtain permission from the facility for the collector to be able to conducting the testing requested and let the service agency know if permission is granted or not.

For example: if your candidate is in the hospital you will need to obtain permission from the facility for the collector to come in and perform the collection or breath alcohol test on the candidate.

The Service Agency and Collector will not be providing the following: (DOT guidelines)

- a. Roadside testing is not permitted. Only facilities with the above listed requirements are acceptable.
- b. Donor transportation (either to a service agency staff person, vehicle, or ride with a donor in their own personal vehicle.)
- c. Performs services at the roadside "rest areas" or any other facility at which the safety or service agency personnel is perceived to be in jeopardy.

Important Note:

- a. Any emergency services occurring during **normal business hours 8:00am -5:00pm Monday- Friday**, may be completed as an in-office emergency **collection at the closest facility**
- b. All emergency services occurring after 5:00pm and before 8:00am and all weekend services, holiday services, are performed on a **mobile basis**.

If Quest cannot locate an account for you, advise them that all the collections should take place under the Premier Biotech/I3Screen house accounts.

Once collection services have been completed, be sure to contact Premier Biotech at clientservices@premierbiotech.com and provide a copy of the completed chain of custody forms and/or breath alcohol testing forms. We will need the copies for tracking purposes.